

Lk eS To	1. D 13 2. H 9 3. K 50 4. A 120 5. L 28 6. G 160	<div><div>fykQkQai j ; g l aHkZfy[ka</div><div>QUOTE THIS REFERENCE ON THE COVER</div></div> <div><div>i MRKN l @ / Enquiry No.</div><div>1/PE160600/8</div></div> <div><div>Rkkjh[k / Date</div><div>05/05/2016</div></div> <div><div>fu; r rkjh[k / Due Date</div><div>02/06/2016</div></div>
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egk' k;]
di; k fuEufyf[kr l keku dh i fuZdsfy, fn, x, gekjsi lusdsntwj vls vuqsladsvubqj vi usHko Hk\$A vi usHko "dz foHkx" dksmi; Qr irsij fu; r rkjh[k l si ozMkd }kjk Hk\$A!
Dear Sir,
Kindly submit your quotation made out as per instruction overleaf for the supply of stores detailed below. The quotation should be

Sl.No.	I keku dk uke / DESCRIPTION OF STORES	ek=k QUANTITY
1	DUPLICATE BOOK (SMALL) ()	50 Number
2	DUPLICATE BOOK (BIG) ()	50 Number
3	EXERCISE BOOK (RULLED) ()	100 Number
4	POCKET NOTE BOOK ()	100 Number
5	CARBON (BLUE) ()	30 Packet/Box
6	JAMES CLIP (PLASTIC COATED) ()	25 Packet/Box
7	PIN CUSHION (MAGNETIC) ()	10 Number
8	ENVELOPE (PLAIN WHITE) 9" X 4" ()	500 Number
9	ENVELOPE (PLAIN WHITE) 11" X 4.5" ()	500 Number
10	ENVELOPE CLOTH LINE 12" X 9" ()	400 Number
11	ENVELOPE CLOTH LINE 16" X 12" ()	400 Number
12	RUBBER (ERASER) ()	25 Packet/Box
13	ARCH FILE ()	100 Number

14	METAL CLIP FILE ()	300 Number
15	NOTING FOLDER ()	200 Number
16	FILE FLAP ()	200 Number
17	BLANK C.D ()	50 Number
18	CORRECTING FLUD ()	10 Number
19	GUM BOTTLE (BIG) ()	10 Number
20	STAMP PAD IN (100 ML) ()	10 Number
21	ENVELOP (PLAIN WHITE) 6" X 3.5" ()	500 Number
22	SINGLE PUNCH MACHINE ()	10 Number
23	STAMP PAD ()	10 Number
24	WRITING PAD (SMALL) ()	100 Number
25	WRITING PAD (BIG) ()	100 Number
26	NOTE SHEET PAD ()	10 Number

27	PENCIL (NATRAJ) ()	500 Number
28	ALPINS ()	10 Packet/Box
29	HIGH LIGHTER PEN (WITH FOUR COLOURS YELLOW,ORANGE, PIN & GREEN) ()	30 Number
30	BLUE REFILL ()	100 Number
31	RED REFIL ()	100 Number
32	STAPLER PIN SIZE : 24/6 ()	50 Packet/Box
33	ATTENDANCE REGISTER ()	100 Number
34	RULLED REGISTER NO.4 ()	50 Number
35	RULLED REGISTER NO.6 ()	100 Number
36	RULLED REGISTER NO.8 ()	100 Number
37	RULLED REGISTER NO.10 ()	100 Number
38	RULLED REGISTER NO.12 ()	100 Number
39	STAPLER PIN SIZE : 23/17 ()	5 Packet/Box

vuqsk

1 di; k viusnj] fcuk vkøj jkbax@dkv&Nw/sval , oa' kCn eam) ð djavk\$ fufonk l aHkZI ð; k] fu/kZjr frfFk , oafufonkdj dsuke rFkk i rk fyf[kr nksi ð; kaeaeqjca i lrko fopkjkFkZi l r q djæA

2 QBI @b&ey l sfufonk Lohdkj ughafd; stk, æsA

3 fof/k eKU; rk % Hkko bl i MrkN dh rkjh[k l s90 fnu ; k vf/kd l e; rd fof/kekU; gkæspkfg, A

4 l Ei vZcæ 'kq d ; fn dksZgk\$ rksvki ds}kjk ogu fd; k tk, xk A

5 vnk; xh % gekjsvnk; xh dh 'krZgksh] gekjshk. Mkj ij l kexl dh i lfr rFkk Lohdfr dh rkjh[k l s30 fnukads Hkhrj i jv dher vnk dh tk, xh A

6 dher 'kræ% vki }kjk Hk\$ sx, eky xUr0; LFkku tkækk] ujoki gkM+, oarjæMhg ij fu% kq d l qqZh ds vk/kkj ij gksk pkfg, A

7 dj % dj pæh] mRi knu 'kq d vkfn dh fuf' pr nj tgMol yh ; k\$ gksvyx vyx fn[kkuh pkfg, vU; Fkk ckn ea, sh ol fy; kadsnkokai j fopkj ughafd; k tk, xk tc rd fd ; sQj l su yxkbZtk; æA

8 ek=k % bl eanh xbZI keku dh ek=k døy vuekfur gæA dæk bl eanh xbZi jv ek=k dsfy, vkn\$sk næsdsfy, ck/; ughagæA ; fn m} ð dher vM' kd ek=k ij ykxvu gksrks, \$k fy[kæA

9 ueqk % vxj uevææxstk, arksfcuk fd l h i ækkj dsnæsgkæsvk\$ bl gæfufonk nkrk dksyæ; k tkuk vko' ; d ugh gksk A

10 l qqZh % te'kæij æabl dsvkl ikl vofLFkr i fvdRræZkædsgeljsHk. Mkj tkækk] ujoki gkM+, oarjæMhg ij l qqZh dshko næspkfg, A

11 dæk dksdksZHkh fufonk fcuk dksZdkj. k crk; sjnæ djusrFkk i MrkN fd; sx, ek=k l sde dsfy, dæ vkn\$sk næsdæ vf/kdkj gæA

12 i pkyr ljdkjh ifji= dsvuqkj i ækfedrkh nh tk, xh A

Instructions

- 1 Please quote your rate in figure and word without overwriting/cutting and submit your sealed offer in duplicate for consideration duly super scribed with tender reference no.,due date and bidder name and address.
2. FAX/e-MAIL offer will not be accepted.
3. Validity : Your quotation should be valid for 90 days or more from the due date of the enquiry.
4. Entire bank charge, if any will be borne by you.
5. Payment: Our terms of payment will be full value to be paid within 30 days from the date of receipt and acceptance of materials at our stores.
6. Price terms: Your quotation should be on the basis of F.O.R destination Jaduguda/Narwapahar/Turamdih.
7. Taxes: Specific rates of taxes,octroi,excies duty etc. where leviabale should be shown separatley otherwise claim of such levies will not be entertained later or unless they are newly levied.
8. Quantity: Quantity or stores indicated herein in approximate only and the purchaser is not bound to order of the full quantity. if the price quoted does not apply for part quantity it should be stated so.
9. Samples: samples, if called for , shall be submitted free of all charges and the same may not be returned to the tenderer.
10. Delivery: Supplier located in and around Jamshedpur should quote F.O.R. delivery at our stores at Jaduguda/Narwapahar/ Turamdih.
11. The Purchaser reserves the right to reject any tender without assigning any reason and the order for less than the enquired quantity.
- 12 Purchase preference will be applicable as per Govt. circular in vogue.